

Application for medical records relating to adoption

While the Royal Women's Hospital holds patient records (including birth records), it does not hold adoption records.

In 1987, after the adoption agency that operated at the Women's formally closed, all records relating to adoptions arranged by the hospital were transferred to Community Services Victoria. Information about adoptions can now be found on the Victorian Government website - www.vic.gov.au/apply-adoption-information

The Women's can offer access to the obstetric medical records of women whose babies' were born after 1960. For those born between 1888 and 1959, we can only provide the date, time, weight and length of the baby delivered.

We acknowledge how significant this information can be for individuals affected by past adoption practices. The Women's offers this service to the mothers and children affected by adoption at no cost.

We hope you understand that under the *Freedom of Information Act 1982*, consent is required to access another person's medical record.

Please complete the form overleaf and attach relevant supporting documents. Forms can be emailed to foi@thewomens.org.au or posted to:

**Freedom of Information
Health Information Services
The Royal Women's Hospital
Locked Bag 300
Parkville VIC 3052**



Application Form: Request to access medical records relating to adoption



the women's
the royal women's hospital

Section 1 - Applicant details (the mother or the adult child)

Surname: Given names:
Date of birth:/...../..... Phone number(s)
Email:
Address:
Suburb: State:
Postcode:

Section 2 – Former patient details (the mother)

Surname: Given names:
Date of birth:/...../.....

Section 3 – Consent and required documents - please complete one of the sections below

3A – I am the applicant AND the former patient (the mother) and I would like to access my own medical records of antenatal care/delivery.

Former patient's signature Date:/...../.....

Please attach a copy of your photo ID along with this application form.

OR

3B – I am the applicant AND the adoptee (the child) and I have the signed consent of the former patient (my mother) to access her medical records of antenatal care/delivery.

Former patient's signature Date:/...../.....

Please attach copies of your photo ID, the former patient's ID (your mother) and pre and post adoption birth certificates along with this application form.

OR

3C – I am the applicant and the former patient (my mother) is deceased – I have the signed consent of her senior next of kin to access her medical records.

Next of kin's signature Date:/...../.....

Please attach a copy of your photo ID, signees ID, pre and post adoption birth certificates and death certificate of birth mother along with this application form.

OR

3D – I am the applicant and I am unable to provide the consent of the former patient (my mother) or her senior next of kin and am seeking access to a redacted copy of my mother's medical record that shows only information about me as a baby.

Applicant's signature Date:/...../.....

Please attach a copy of your photo ID and pre and post adoption birth certificates along with this application form.

If your circumstances are not reflected in the above options, or if you have already paid an FOI fee in the past for access to a medical record related to adoption, or if you need more information - please contact our FOI department on (03) 8345 2610 or email us at foi@thewomens.org.au We are here to help you.