Summary This is your ‘elevator pitch’ where you have just a few lines of text to ‘sell’ yourself to a potential employer. Try to keep it brief and to the point. If you would like to, you could also mention which Aboriginal or Torres Strait Islander group(s) you identify with here.

Career history Role Title at Company Name

Month YYYY – Month YYYY

Overview of role in 1 to 2 lines

Key responsibilities

* Insert 2 to 3 key responsibilities

Achievements

* Insert 2 to 3 key achievements

Role Title at Company Name

Month YYYY – Month YYYY

Overview of role in 1 to 2 lines

Key responsibilities

* Insert 2 to 3 key responsibilities

Achievements

* Insert 2 to 3 key achievements

Education Course or qualification from Institution Name

Graduated YYYY

Course or qualification from Institution Name

Graduated YYYY

Key skills Skill one, Skill two, Skill three, Skill four, Skill five, Skill six, Skill seven, Skill eight, Skill nine, Skill ten.

References Happily provided on request.