MARAM Consultation Questions

**Department details**

* Please outline the staff groups within your department.
* Please outline details about the operating environment of your departments ie: days and hours of service provision.
* Please outline the management structure for your team, including any management outside of your department who may be consulted with to manage high risk cases.
* Please provide details about your department’s patient cohort, including whether your department responds to patients at high risk of family violence, in crisis or who have high or complex ongoing psychosocial needs.

**Policies & procedures**

* Does your department use the organisation’s family violence policy and procedure?
* Does your department have other specific policies, procedures, guidelines and/or practice tools that guide your current response to identification and response to family violence, sexual assault and children at risk?
* Has your department identified gaps or areas for improvement in these policies, procedures, guidelines and/or practice tools?

**Clinical systems**

* Does your department have a clearly defined process for who staff consult with internally and/or externally for support around responding to family violence, sexual assault and children at risk? Please provide details if different from those in outlined in the policy/procedures.
* Does your department access support from other specialist departments or services (internally or externally) when responding to family violence, such as social work or sexual assault services? Please provide details if different from those in outlined in the policy/procedures.
* What practice issues have arisen and what staff training, clinical system and infrastructure gaps have been identified?

**Accessibility**

* Does your department have a policy or procedure that provides priority of access to at risk cohorts? If so, which patient groups?
* What guides your department’s culturally sensitive practice (i.e. training, secondary consultation internally and externally)?
* How does your department support staff understanding of how to identify and address barriers to family violence disclosure or help seeking?

**Privacy & confidentiality**

* At what points in the patient journey are they informed about limitations of confidentiality, how their information is recorded and can be shared under information sharing legislations?
* How is consent sought prior to a referral being made or information being shared?
* Is your department prescribed to share information under FVISS, CISS and other legislations? If so, what processes and forms do you use?

**MARAM alignment**

* Where would you place the staff groups within your service in relation to the MARAM responsibilities? At an identification and screening level, intermediate level, or comprehensive level, or none? If at an identification and screening level, where would you place the staff groups within your service, foundational practice, sensitive practice or screening? Please provide details.
* What work in your department or team is currently underway to prepare for alignment to MARAM?

**Staff support**

* Are staff provided general supervision either internally or externally?
* Are staff provided with family violence specific supervision? What model do you use and do you think staff find this helpful?
* Have your staff received SHRFV training? Please detail what modules and percentage of staff who have attended.
* Have your staff attended training on MARAM and/or the information sharing schemes? If so, what training and how many staff have attended?
* What other external training have your staff attended related to family violence, sexual assault, children at risk or information sharing?

Is there anything else your department or team are doing that would be useful for us to be aware of in relation to responding to family violence, sexual assault, children at risk or information sharing?